

# Cross Roads Farmers' Market

A Community Service of Old Palm Harbor Main  
Street and the North Pinellas Historical Museum

## MARKET INFORMATION

In order to participate in the Crossroads Farmers' Market you must read, sign, and ***return the signature page of this document*** with your vendor fee to the Market Manager. The guidelines are yours to keep as a reference. Your signature indicates that you have read, understand and will abide by market guidelines.

## ABOUT OUR MARKET

- The Crossroads Farmers' Market is a joint venture of the North Pinellas Historical Museum and Old Palm Harbor Main Street.
- The Crossroads Farmers' Market is held weekly on Sunday and open to the public from 9:00 AM to 2:00 PM.
- We are located at the corner of Belcher and Curlew at the North Pinellas Historical Museum.

## VENDOR ELIGIBILITY

The Crossroads Farmers' Market is not intended to be a craft fair or flea market. Food related items are intended to be the core of vendors and will be given preference over non-food related products. Greenery is welcomed.

Food related products: *Fruits, vegetables, dried herbs, baked goods, smoked and cured meat, honey, cheese, pasta, nuts, jams, condiments, coffee, sauces, etc.*

Greenery: *Fresh/potted herbs, flowers, plants, seeds, etc.*

Non-food related products: *Handmade artwork and crafts, clothing, toys, home décor, collectables, silk and dried flowers, etc.*

## **PERMITTED MARKET ITEMS**

Fresh fruit, vegetables, nuts, plants, honey, flowers, fresh eggs and pre-approved homemade craft items and other non-commercial food items may be sold. No cooking will be allowed on-site unless for demonstration/entertainment purposes conducted/approved by Market Management. The Market Manager will resolve any doubt as to the suitability of an item. Displays of public interest, such as nutritional, health or consumer information, may be displayed with the permission of the Market Manager. All products must be sold, displayed and stored from a surface above the ground. All vendors must provide and utilize tables, shelves, cases or other structures for these purposes.

## **VENDOR EQUIPMENT AND SUPPLIES**

Each vendor is responsible for providing and removing any and all equipment and supplies required to conduct business on the Market site. This includes signs, tables, chairs, products and equipment utilized for storing and displaying products, and clean-up purposes.

## **SIGNS**

All signs must remain within the allotted vendor's exhibit space and must not block traffic or pedestrian ingress or egress, or interfere with other vendors' displays or views.

Each vendor should have a sign that lists the following:

- A. Name of vendor/grower
- B. Price of items, either by piece, package or pound

Signs should be informative but should not overwhelm the display; they should be at eye level to attract the customer's attention.

## **EXHIBIT SPACE**

Market management has full authority to assign exhibit space. Requests for particular sites will be given consideration but management reserves the right to assign and locate all vendors. Stall space will be assigned by 3:00 pm on the Friday preceding Market day for all vendors whose fees are paid by that time, and may be confirmed by calling (727) 724-3054 between 1:00 pm and 4:00 pm on the Friday preceding Market day.

## **PERMIT DISPLAY**

All vendors must display their permit pass in order to occupy a stall site. Permits shall remain on display during Market hours.

## **VEHICLES AND PRODUCT DISPLAY**

Vehicles shall not be utilized as a display or dispensing area for Market goods unless it is a refrigerated unit for perishable items. No vehicle may remain running during Market hours other than for purposes of refrigeration of product. The use of canopies, awning and sun-umbrellas are encouraged but not provided.

## **HOURS OF OPERATION**

The Market shall operate every Sunday from 9:00 am - 2:00 pm. All vendors must remain at the Market site until the 2:00 pm closing, and must vacate the Market site by 3:00 pm.

## **SET-UP, CLEAN-UP AND BREAKDOWN**

Set-up starts at 7:00 am and must be completed by 8:45 am. All vendor vehicles must be parked and away from vendor/customer areas no later than 8:45am. Vendors are responsible for removing all garbage from their stall space area. Stall spaces are to be left in the same condition as when rented. Any violation of this policy will result in vendor fines and removal from approved vendor lists. Breakdown starts at 2:00 pm and must be completed, and stalls vacated, by 3:00 pm.

## **FEES & PAYMENT**

Vendor spaces can be purchased on a weekly, monthly, or seasonal basis (8 months). All spaces are 10 X 10 and more than one space can be rented. If 3 or more spaces are rented by one vendor for one display, a discount will apply.

- Weekly rental                                 \$ 20.00
- Monthly rental                                 \$ 70.00
- Seasonal rental                                 \$ 525.00

All rental fees should be made payable to The Crossroads Farmer's Market at 1190 Georgia Avenue Palm Harbor, FL 34683 or by phone at 727-787-4700.

## **ENFORCEMENT OF GUIDELINES**

The Market Manager is responsible for enforcing the Market rules. Possible violations will be discussed and resolution attempted. Vendors selling prohibited items will be asked to remove those items from sale and/or leave the Market. Unresolved problems will be referred to the Market Board. Continued violations will result in being banned from the Market with no reimbursement of fees paid. Any vendor challenging another vendor's product's legitimacy or conduct must file a written complaint with the Market Manager, giving the name of the vendor and the product or situation they feel may not be in compliance with Market policies. The complainant must date and sign their name to the complaint and the Market Manager will attempt resolution. If resolution is not possible, the complaint will be referred to the Market Board. All concerns or grievances should be directed to the Manager and NOT to or at the vendor in question. Any customer issues should be handled through the market manager as well.

## **INSURANCE**

Vendors are encouraged to consider obtaining individual liability insurance for products sold.

## **MARKET BOARD**

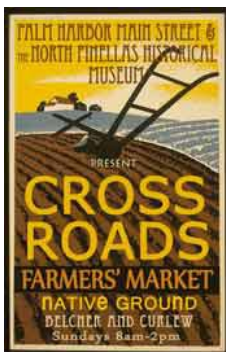
The Market Board will consist of the Market Manager and the Directors of Old Palm Harbor Main Street and the Palm Harbor Historical Society.

## **MISCELLANEOUS**

Vendors are responsible for collecting and remitting their own sales tax. Vendors are responsible for all permits required by Florida or Pinellas County to sell their products.

The sale or consumption of alcoholic beverages on the market site is prohibited.

All rules are subject to change and under advisement of the Market Board.



*This page must be signed and returned with payment prior to set-up.*

I have read, understand and will comply with these Farmers' Market Rules.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

*Office use only below:*

\_\_\_\_\_  
Approved By

\_\_\_\_\_  
Vendor Space #

## **Palm Harbor Fire Department Vendor Form**

Please complete the following information and fax or mail back to The Crossroads Farmer's Market  
1190 Georgia Avenue Palm Harbor, FL 34683. ***This form must be complete and returned along with  
signed guidelines page in order to set up at the market.***

Name:

Business Name and Address:

Contact Name and Phone Number:

Number of Spaces Requested:

**ALL Products to be sold or to be distributed:**

**Type of Equipment you will be providing for Set-Up:**

Tables:

Size of Tables:

Chairs:

Number of Tents:

Size of Tents:

**Type of Display to be used:**